

T1.1 Tender Notice and Invitation to Tender

**SECTION 1: NOTICE TO TENDERERS**

**1. INVITATION TO BID**

Responses to this Tender [hereinafter referred to as a **Tender**] are requested from persons, companies, close corporations or enterprises [hereinafter referred to as a Tenderer].

DESCRIPTION	Construction of the ACB Building at the Port of Ngqura
<b>BID FEE AND BANKING DETAILS</b>	<p><b>This Tender may be downloaded directly from the National Treasury eTender Publication Portal at <a href="http://www.etenders.gov.za">www.etenders.gov.za</a> free of charge.</b> Alternatively, this RFP may be purchased at R250 [inclusive of VAT] per set for those Tenderers that require a copy from TCP rather than downloading from the website. If a copy of the tender document is required, prior arrangements must be made one (1) day in advance and a CD containing the tender document may be collected during work hours. Payment is to be made as follows:</p> <p>Bank: Standard Bank                      Account Number: 00 126 5741                      Branch: Carlton Centre                      Branch code: 002305002305                      Account Name: Transnet Capital Projects                      Reference: 1143888-03:TEC053</p> <p>NOTE – This amount is not refundable. A receipt for such payment made must be presented when collecting the Tender documents and submitted thereafter with your Proposal.</p>
<b>INSPECT / COLLECT DOCUMENTS FROM</b>	<p>Melody Botya                      63 Worraker Street                      Newton Park ,                      Port Elizabeth                      Tel :041 507 4366</p>
<b>ISSUE DATE AND COLLECTION DATE DEADLINE</b>	<p>Between 09:00 and 16:00 from 29 August 2016 until 2 September 2016.                      Note: If a bid fee is applicable, payment must be effected prior to the deadline for collection. Pursuant to this requirement, should a third party [such as a courier] be instructed to collect RFP documents on behalf of a Tenderer, please ensure that this person [the third party] has a "proof of payment" receipt for presentation to Transnet when collecting the Tender documents. <b>In addition, bidders are to note that the Tender may also be downloaded directly from the National Treasury Tender Publication Portal free of charge.</b> If Tenderers intend to download the bid off the Portal, they are required to indicate their intention to respond to this tender by 5 September 2016 by sending an email with their contact details to the following email address: <a href="mailto:Aphilile.thuntulwane@transnet.net">Aphilile.thuntulwane@transnet.net</a> and <a href="mailto:Melody.Botya@transnet.net">Melody.Botya@transnet.net</a>.                      This is to ensure that any required communication (e.g. addenda to the tender) in relation to this tender reaches those intending to respond. Transnet will not be held liable if Tenderers do not respond by this date and do not receive the latest information regarding this Tender as a result thereof.</p>
<b>COMPULSORY BRIEFING SESSION</b>	<p>Refer to "formal briefing" Paragraph 2 for details. Tenders are to provide own transportation and accommodation. This clause is to be read with clause 2 "Formal Briefing Session".</p>
<b>CLOSING DATE</b>	<b>12:00 pm on Tuesday,11 October 2016.</b>

	Tenderers must ensure that tenders are delivered timeously to the correct address. As a general rule, if a tender is late or delivered to the incorrect address, it will not be accepted for consideration.
<b>VALIDITY PERIOD</b>	<b>Ninety (90) Business Days from Closing Date</b> Tenderers are to note that they may be requested to extend the validity period of their tender, at the same terms and conditions, if the internal evaluation process has not been finalised within the validity period. However, once the adjudication body has approved the process and award of the business to the successful Tenderer(s), the validity of the successful Tenderer(s)' bid will be deemed to remain valid until a final contract has been concluded.

## 2. FORMAL BRIEFING

A compulsory pre-proposal Tender briefing will be conducted at the First Floor Boardroom 3 & 4, TCP, 63 Worraker Street, Newton Park, Port Elizabeth **on Tuesday, 06 September 2016, at 09:00 [09 O'clock]** for a period of ± 4 (four) hours. **[Tenderers to provide own transportation and accommodation]**. The briefing session will start punctually and information will not be repeated for the benefit of Tenderers arriving late. **The site walk will take place** at the Port of Ngqura immediately after the briefing session. To enter the Port of Ngqura Identification Documentation and PPE (Personal Protective Equipment) will be required. Tenderers to note that Port of Ngqura is a national key point and as such all visitors and Transnet staff will be subjected to a BREATHELISER test for alcohol. If the alcohol levels are found to be high then bidders and any others wanting entry in Port of Ngqura will be denied access to the port.

2.1 A Certificate of Attendance in the form set out in the **Returnable Schedule T2.2-15** hereto must be completed and submitted with your Tender as proof of attendance is required for a **compulsory** site meeting and/or tender briefing. Tenders are required to bring this **Returnable Schedule T2.2-15 (attached to the Tender document)** to the briefing session to be signed by the *Employer's* Representative.

2.2 Tenderers failing to attend the compulsory tender briefing will be disqualified.

2.3 Respondents without a valid RFP document in their possession will not be allowed to attend the RFP briefing.

## 3. TENDER SUBMISSION

Tender Offers must be submitted in a sealed envelope addressed as follows:

The Secretariat, Transnet Capital Projects Acquisition Council

RFP No: 1143888:TCP018-TEC053

Description: Construction of the ACB Building at the Port of Ngqura

Closing date and time: Tuesday, 11 October 2016

Closing address: Entrance Foyer 26<sup>th</sup> Floor, Carlton Centre Office Towers, 150 Commissioner Street, Johannesburg, 2001

All envelopes must reflect the return address of the Respondent on the reverse side.

## 4. DELIVERY INSTRUCTIONS FOR TENDER

4.1 Delivery by hand

# Transnet Capital Projects

## Submission to the HOD, Procurement to seek prior authority to approach the market



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### Executive Overview of Scope

The works that the *Contractor* is to perform consists of the construction of the ACB Building for TNPA, to cater for the personnel using the Admin Craft Basin, including a Fire Station, to serve the Port of Ngqura.

The ACB Building is a 2 storey building. The eastern portion consists of an Administration Department, which has a central core, a west wing and an east wing and the western portion consists of a Fire Station.

The Administration Department ground floor central core consists of a boardroom, an entrance lobby, lift, staircase, games room and a foyer. The east wing consists of male and female ablutions, lounge, kitchen/dining combo, male and female dormitories and a berthing master rest room. The west wing consists of a computer room, MPO, MTM EO (2), LV Switchroom, male and female ablutions, paraplegic toilet, kitchen, staircase and safety officer PPE store.

The Administration Department first floor central consists of male and female dormitories, cabins (20), waiting areas (2), secretarial area, lift, staircase and balcony. The east wing consists of a lounge, kitchen/dining area, ablutions, male and female toilets, cabins (5), boardroom, office and balcony. The west wing consists of MTO, MOM and MOM AO rooms, Timekeepers office, boardroom, Fleet manager's office, male and female toilets, ablutions, DB and server room, staircase and store. Externally there are parking garages (5), a courtyard, Transformer room, MV switch room and genset.

The Fire Station consists of an admin area on the west side, a double volume fire garage on the east side. The admin area, on the ground floor, consists of male and female ablutions, stores (2), an office, foyer and a staircase. The first floor consists of a lounge, male and female dormitories, firefighting supervisor's office and a staircase.

The building contains vertical concrete ribs, which cut through the building, to enhance the elevational aesthetics and curved roof. The exterior material choices, within a very corrosive environment, have been selected to be a very robust and low maintenance nature.

The provision of services in the building, is included in this contract. These services include mechanical (HVAC, lift and wet services), electrical, electronic, IT and fire protection.

The building has been designed in accordance with the requirements of the Green Building Council of South Africa (GBCSA), but no application will be made for a Green Star rating, and there are therefore no specification requirements for a Green Star rating to be adhered to by the *Contractor*.

There are 12 lockable garages and 20 open parking bays situated on the north side of the site, which include 2 disable parking bays. There are also 20 three sided enclosed garages.

A fenced Lighthouse Yard, with a small flammable store to be constructed in the south-east corner of the site, is included in this contract. A wash bay is also located adjacent to the main entrance to the site.

Block paved roads provide access to the building, the lockable garages and the parking bays. The site is fenced.

Bulk civil services, including portable water supply, fire water, waste water (sewer), drainage, stormwater drainage, data and communications ducting provision and provision for solid waste disposal have been provided.